**Child Protection Standards Pathway**

**Assessment & Intervention Teams (AIT), or if already known to Social Care the Children’s Assessment & Safeguarding Teams (CAST), CIC, CWD Teams undertake Strategy Meeting & outcome decision = convene an Initial Child Protection** **Conference (ICPC)**

**AIT / CAST / CIC/CWD Team Manager contact SQA Service (within 24 hrs of Strategy Meeting)**

**AIT / CAST /CIC / CWD Manager discusses Continuum Of Need (CON) Threshold with Service Manager/Duty CRM SQA** (Has an Early Help / CiN Plan been undertaken? Is this a subsequent CP Plan? Is Re-CP Plan appropriate? If teenager being exploitation, would a CMET Plan be more appropriate? *(Recorded as CRM Management Oversight Case Note)*

**1. Service Manager/Duty CRM SQA agree ICPC date (within 15 days of Strategy Meeting) with AIT / CAST / CIC / CWD Manager.**

**2. Service Manager/Duty CRM SQA books ICPC date in SQA electronic diary for & informs SQA Admin of ICPC date**

**3. Service Manager/Duty CRM SQA allocates to CP Chair & discusses child & family with CP Chair** *(record CRM Management Oversight Case Note)*

**SQA Admin as soon as they are notified add the new ICPC** to the weekly Conference diary notification which is distributed to all managers as a prompt to CAST Team re: ICPCs planned.

**If agree threshold not met for ICPC.** AIT undertake CAFA & book subsequent Strategy Meeting if significant harm concerns

**If Social Worker does not provide invitation list to SQA Admin by Day 5 Service Manager SQA to escalate concern to AIT / CAST / CIC / CWD Manager**

**SQA Admin email letter to agencies and send to parents (Invitation list provided by Social Worker by 4th day of Strategy Meeting**). Team co coordinators to e mail invite list to the police for police checks

**Day 10 of S47**

1. Allocated CP Chair reviews S47 and discusses quality / missing information with allocated social worker & Team Manager.
2. **Ensure social work report will be provided to family & CP Chair 48 hrs before ICPC (Day 13) & expectation partner agencies provide their reports to the family & Chair 48 hrs prior to the ICPC.**

**By Day 15 - ICPC held**

**If child known to AIT at point of ICPC the CAST Team Managers should ensure representation to transfer responsibility at ICPC**

**CP Chair ensures child’s CP Plan is completed and** SQA admin send to parents & agencies within 24 hrs of ICPC.

**If S47 concludes no requirement for ICPC.** AIT / CAST / CIC / CWD Manager to contact and discuss with allocated CP Chair. Social Care Team Manager to ensure all agencies invited to the ICPC informed of what the outcome for the child is i.e. CiN Plan or alternative.

**If ICPC not quorate**

1. CP Chair to contact **Service Manager SQA** for approval to re-arrange ICPC *(*Service Manager SQA *to record approval on child’s record as management oversight.)*
2. CP Chair send Informal Stage CP Issue Resolution to SPoC for all partner agencies who failed to attend
3. ICPC re-arranged date to be communicated to agencies & family by Social Worker.
4. In exceptional circumstances, the CP Chair may decide to proceed, with their manager’s agreement.

**Core Groups start to be convened**

**1st held within 10 days of ICPC & 4 weekly thereafter**

Outline Plan to be further developed by AIT Social Worker and the CAST Team Social Worker

There is an expectation that where a member of the Core Group from any agency (including Social Care) is not attending meetings that other, members of the Core Group should escalate this to the relevant Core group member’s manager and notify the child’s CP Chair.

**Week 8 of CP Plan.** **CP Chair undertakes mid-point review of child’s record to ensure:**

1. Child’s outline CP Plan has been developed by Core Group.
2. Initial Core Group held within 10 days of ICPC and 4 weekly thereafter

**If Core Groups not held within timescales & CP Plan not dynamically reflecting changes,** CP Chair to discuss with Team Manager & record on child’s records as CP Chair mid-point review discussion *(as case note)*

**Any concerns about invitation list** to be discussed between Service Manager SQA & Team Manager of Team

**1st Child Protection Review Conference (within 3 months of ICPC)**

**5 days before** CP Chair to review child’s record and ensure CP Review Report from Core Group undertaken & is being provided to parents 2 days before meeting *(CP Chair mid point review case note).*

There is an expectation that all key professionals named in the child’s core Group attend all Core Groups to inform the partnership report to the Review Conferences e.g. health professionals & education.

It is expected that Police attend RCPCs which relate to an ongoing Police investigation

**1st RCPC held** - ‘Good’ / ‘Outstanding’ practice to be communicated to CAST Team Manager / agency SPoC & recorded on child’s record by CP Chair

**If De-Plan recommendation & child not CIC or has moved out to another area**, CP Chair to contact CAST Team Manager before RCPC & escalate concern de-plan not approved at 1st review meeting.

CP Chair to communicate their concerns to Core Group members at the RCPC that de-plan recommendation is not approved, as we need to ensure initial changes are sustained & child’s outcomes continue to be positive & safe.

**Mid-point review between 1st RCPC & 2nd RCPC to be undertaken by CP Chair (during month 6 of CP Pla*n)*** *& recorded as mid-point review on child’s records*

**2nd CP Review Conference** **(within 6 months of 1st Review CP Conference**

‘Good’ / ‘Outstanding’ practice to be communicated to CAST Team Manager & recorded on child’s records by CP Chair

**Mid-point review between 2nd RCPC & 3rd RCPC to be undertaken by CP Chair (during 9th month of CP Pla*n)*** *& recorded as mid-point review on child’s records*

**Quality Audit of child’s records by Principal Manager SQA** **/ Social Care Auditor** **to ascertain if there is any drift** **by 10 month point**

**CP Chair concern re: drift re: child’s CP Plan** to be escalated via Formal Issues Resolution Procedure.

**Mid-point review between 3rd RCPC & 4th RCPC to be undertaken by CP Chair (during 14th month of CP Pla*n)*** *& recorded as mid-point review on child’s records*

**Partnership CP Supervision Meeting to be held @ 14 month point of CP Plan, (replacing that month’s Core Group) to ascertain what actions need to be undertaken to safeguard the child. Facilitated by Service Manager SQA.**

**Whenever a Child’s CP Plan ceases outcome must be either:**

* **Must de-escalate to CiN in Place for at least 12 weeks**

*Or*

* **Child becomes looked after as a ‘child in our Care’** *(letter sent to partnership to inform child now in our care & Core Group members have 15 days to object to ceasing CP Plan)*.

Consideration must given to child’s CP Plan continuing when child is subject of **S20 voluntary placement** & there are safeguarding risks or when **S38(6) ordered by Court against the Local Authority Child Care Plan**.

*Or*

* **Child moves to another area outside of Stoke – on - Trent with family via West Midlands Regional CP Transfer Procedure**