

**Staffordshire Safeguarding Children Board
E-Safety Task to Finish Group**

**Notes of the meeting held on 18 June 2008
Tipping Street, Stafford**

Present:

Christopher Hilditch (C&LL), Derrick Golland (SID), Phil Potts (Connexions), Jane Rowbottom (Staffordshire Safeguarding Children Board), Sue Ball (Staffordshire Libraries), Adrian Walker (Staffordshire Police).

Item 1) Apologies:

Lynne Stanley (C&LL), Heleen McInerney (Vulnerable Children's Division), Joyce Whitfield (SLT), Chris Bowering (Vulnerable Children's Division), Gill Stanford (Children's Commissioner), Clive Dunham (C&LL Health & Safety), Philip Jones (Information Governance Unit).

Item 2) Minutes of meeting on 12 May 2008:

The minutes of the meeting 12 May 2008 were approved.

Item 3) Matters arising:

- (i) First Response Team to be invited to join the group (**Action: CB**).
- (ii) **Staffordshire e-Safety Toolkit Update**
Toolkit still needs to be reviewed from an "agency perspective" to ensure the language and terminology is relevant and applicable for all settings – other settings need to be added early years, youth clubs, foster carers.

Heleen McInerney had agreed to review the toolkit with regard to the Foster Carers Handbook. (**Action: HMCI**)
- (iii) **e-Safety Pledge**
A SSCB e-Safety Pledge will be produced. (**Action: JR**)

Item 4) Draft E-Safety Action Plan 2008/2010 and SSCB Monitoring Tool:

Christopher Hilditch presented the latest draft Action Plan 2008/2010. The group will be expected to report on the progress of the Action Plan using the SSCB Monitoring Tool. A paper was being prepared for the SSCB to:

- Agree the e-safety nominations for Becta (Vonni Gordon – policy and procedures, Christopher Hilditch - technical and Jane Rowbottom – training)
- Agree reporting mechanisms
- Agree the use of a proportion of under-spend funding for local promotion of e-safety.

Item 5) Work-stream Updates:

- (A) **Policies, Procedures and Practices** – *Chris Bowering*
SSCB should have a specific e-safety policy – issue to be raised with Vonni Gordon. **(Action: CB)**

The group discussed producing a SSCB standard e-safety folder for holding literature appropriate for different settings. An example could be to issue a folder with literature when an e-safety incident is reported that could help those affected and their parents/carers. **(Action: JR)**

- (B) **Information, Education and Training** – *Jane Rowbottom*
A pilot training session for governing bodies by SID will be held before the end of July 2008. **(Action: DG)**

It was agreed to look into a Dudley theatre group that uses drama for e-safety learning for children. **(Action: JR)**

The Voluntary Youth Sector should be contacted to see if young people could be trained to be e-safety ambassadors. **(Action: SB)**

A request should be made to Tim Keely - Adult Community Learning (ACL), to consider offering e-safety family learning sessions. **(Action: SB)**

The children and young people part of the libraries website will be updated provide information on e-safety. **(Action: SB)**

- (C) **Infrastructure and Technology** – *Christopher Hilditch*
The award of the tender to the preferred supplier for an county e-safety technical solution will be made by 20 June 2008. The project to deploy the solution, which will include training for school “e-safety co-ordinators”, will be initiated in the Autumn.
- (D) **Inspection and Standards** – *Christopher Hilditch*
Clive Dunham (C&LL Health & Safety) has produced a draft risk assessment profile that can be used by all settings as a model to develop and implement risk control measures.

Item 6) National and Regional Development Update:

Derrick Golland informed the group that the West Midlands Regional Broadband Consortium (RBC), WMnet, is considering making available e-safety learning resources for children.

Item 7) Any other Business:

There was no other business.

Item 8) Date of Next Meeting:

Christopher Hilditch to set up the next round of meetings.