

**Staffordshire Safeguarding Children Board
E-Safety Task to Finish Group**

**Notes of the meeting held on 19 March 2008
Kingston Centre**

Present:

Christopher Hilditch (C&LL), Derrick Golland (SID), Phil Potts (Connexions), Jane Rowbottom (Vulnerable Children's Division), Chris Bowering (Vulnerable Children's Division), Heleen McInerney (Vulnerable Children's Division).

Apologies:

Lynne Stanley (C&LL), Sue Ball (Staffordshire Libraries), Graham Bott (Youth Service), Joyce Whitfield (SLT), Gill Stanford (Children's Commissioner), Philip Jones (IGU), Jean Arbon (South Staffordshire Healthcare NHS Foundation Trust).

Group welcomed new member Heleen McInerney who is trainer for foster carers.

Minutes of meeting on 19 December 2007 and matters arising:

Awareness of the work of the First Response Team by SID officers and School Improvement Partners (SIPs) – it was agreed to follow up with Joan Brown of SID (**Action: JB**).

Feedback from the SSCB Prevention Sub-group

Christopher Hilditch reported back from the SSCB Prevention Sub-Group: SSCB Business Plan 07/08 – e-safety tasks completed but need to establish monitoring and impact measures for 08/09.

SSCB Business Plan 08/09 – will be to complete the tasks of the e-Safety Action Plan for 08/09 – sub-group advised that e-Safety Task to Finish Group review the timescales – sub-group felt given the resources and capacity available that the timescales were ambitious – agreed to review the action plan once confirmation was received on the Area Based Grant (AGB) funding (**Action: CH**).

Staffordshire e-Safety Toolkit Update

Toolkit still required to be reviewed from an “agency perspective” (**Action: JR**) to ensure the language and terminology is relevant and applicable for all settings.

Heleen McInerney agreed to review the toolkit with regard to the Foster Carers Handbook. (**Action: HMcl**)

Information Governance Unit (IGU) audit a small sample of schools for information and IT security. It was agreed that the outcomes of these audits and incident reports should be used to update the toolkit guidance and highlight issues for all schools to review locally (**Action: PJ/DG**).

Policy Development Update

The work on updating the existing policies to include references to e-safety is completed.

Training Development Update

Further work required on the training strategy for 2008/09 (**Action: CH, DG, JR, CB**). The AGB funding will be used to support the e-safety training strategy and plan.

A Children Workforce Level 1 development pack is currently being developed as an online learning pack. Derrick Golland requested e-safety be included – this is unlikely as the project is due to finish on 31st March 2008 - agreed to follow up (**Action: JR**).

Technical e-Safety Solution Update

A mini-competition tender will be completed in April. Roll out is planned for all settings where children have access to ICT and internet. Will require training before solution is installed.

National Development Update

National Conference 'Safeguarding Children Online' – Becta event:
Becta planning to send out 10 copies of the guidance packs to safeguarding boards. Safeguarding boards will be requested to nominate an e-safety officer – there will be free training for those officers.

Any Other Business

There were concerns expressed about a recent e-safety incident and how it was reported and the response from First Response and the Police – agreed to follow up and ensure the reporting incident work flow developed is followed (**Action: CB**)

Next Meeting

12 May 2008 (1400 to 1530) Tipping Street, Stafford