

**Staffordshire Safeguarding Children Board  
E-Safety Task to Finish Group**

**Notes of the meeting held on 19 December 2007  
C&LL Tipping Street**

**Present:**

Christopher Hilditch (C&LL), Derrick Golland (SID), Joyce Whitfield (SLT), Graham Bott (Youth Service), Phil Potts (Connexions), Jane Rowbottom (SSCB), Gill Stanford (Children's Commissioner), Chris Bowering (VCD), Philip Jones (IGU), Jean Arbon (South Staffordshire Healthcare NHS Foundation Trust).

**Apologies:**

Lynne Stanley (C&LL), Sue Ball (Staffordshire Libraries), Paul Donnelly (Staffordshire Youth Offending Service).

**Minutes of meeting on 23 November 2007 and matters arising:**

Jane Rowbottom attended the meeting.

Christopher Hilditch met with Vonni Gordon to seek support from other Staffordshire Safeguarding Children Board working groups. It was agreed that the remit of the group is to provide the appropriate information, guidance and tools for other groups to support their work and include e-safety. The action plan will be updated to include the development of a communications plan and materials for the communications subgroup and checklists and tools for the auditing subgroup.

Christopher Hilditch is now a member of the SSCB Preventative Sub Group. The group will be monitoring and reviewing the progress of the e-safety action plan. The group includes officer leads for all children safeguarding and wellbeing initiatives and strategies. **(Action: CH).**

The sample Staffordshire incident reporting flowcharts were amended and submitted to Becta for inclusion in the national guidance as an exemplar of good practice. When developing the flowcharts a concern was expressed at the perceived lack of awareness of the work of the First Response Team by SID officers – it was agreed to follow up with Joan Brown of SID **(Action: JR).**

**Staffordshire e-Safety Toolkit Update**

Derrick Golland presented the draft text which will be available online in January. A number of amendments were agreed **(Action: DG)**. It was agreed that the toolkit should be reviewed from an "agency perspective" **(Action: GB, JR)** to ensure the language and terminology was relevant and applicable for all settings.

The toolkit will be linked and referenced for schools, agencies, practitioners, parents/carers and children **(Action: DG)**.

Each year the Information Governance Unit (IGU) audit a small sample of schools for information and IT security. It was agreed that the outcomes of these audits and incident reports should be used to update the toolkit guidance and highlight issues for all schools to review locally (**Action: PJ/DG**).

### **Policy Development Update**

The work on updating the existing policies to include references to e-safety is ongoing (**Action: CB**).

### **Training Development Update**

A training strategy will be produced for 2008/09 (**Action: CH, DG, JR, CB**). Resources for training have been identified in the SSCB business plan. The extent and coverage of e-safety training and the updating of guidance (toolkit) will be dependant on the continuation of the ICT in Schools funding which is no longer ring-fenced and comes under the Staffordshire area based grant (AGB). The AGB will be used to support the priorities of the local area agreement (LAA).

A series of governor child protection training events are taking place from January and will include e-safety led by Chris Bowering. It was important that these are aligned with and compliment the planned E-safety Governor training by SID to avoid confusion. Messages need to be consistent. (**Action: CB, DG**).

### **Technical e-Safety Solution Update**

A mini-competition tender will be issued for a Staffordshire e-safety solution by the end of the December with the intention of being available and rolled out from April 2008.

### **National Development Update**

CH updated the group on the following national and regional e-safety developments:

- National Consumer Council (NCC) and Childnet report [Fair game? Assessing commercial activity on children's favourite websites and online environments](#)
- [Safer Internet Day](#) 8<sup>th</sup> February 2008 – the group agreed that we should promote the day and the availability of the Staffordshire E-safety Toolkit (**Action: DG/CH**).

### **Any Other Business**

There were no other items of business.

### **Next Meeting**

A schedule of meetings will be organised for 2008 (**Action: CH**).